[Your Name]
[Your Title]
[Department]
[Your Email]
[Today's Date]

To: [Manager's Name]
[Manager's Title]

Subject: Request for Approval to Attend Nonstop TBC 2026

Dear [Manager's Name],

I am writing to request approval to attend the **HPE Nonstop Technology and Business Conference (Nonstop TBC)**, taking place **September 15–17, 2026**, in **Orlando, Florida**. This is the premier global event for professionals in the HPE Nonstop ecosystem, bringing together customers, partners, and industry experts to share knowledge, explore new technologies, and discuss strategic directions for mission-critical computing.

Benefits of Attending:

- **Technical Knowledge**: I will gain hands-on insights from HPE experts and solution providers, with sessions covering system architecture, security, modernization, business continuity, and emerging technologies like AI and data integration.
- **Business Impact**: The conference includes a dedicated business track to help organizations align technology investments with strategic outcomes—particularly valuable for IT leaders and decision-makers.
- **Peer Networking**: I'll have the opportunity to connect with fellow Nonstop professionals, exchange best practices, and build relationships that can support future initiatives.
- **Direct Access to Vendors**: The Partner Pavilion will feature Solution Providers from across the globe offering tools and services that may enhance our Nonstop environment.

Estimated Costs:

Item	Cost Estimate
Conference Registration	[Insert amount – see: www.Nonstoptbc.com/register]
Hotel (3 nights)	[Insert amount]

I believe attending Nonstop TBC 2026 will deliver strong ROI through improved system knowledge, reduced operational risk, and exposure to solutions that support our organization's goals. I am happy to provide a post-conference summary and share key takeaways with our team.

You can find more information about the event at: **www.NonstopTBC.com**

Thank you for considering my request. Please let me know if you'd like any additional information.

Sincerely,
[Your Name]